

SAA Membership Committee Meeting
Tuesday July 25, 2017
Portland

Members present:

Kate Dundon, outgoing Chair
Matthew Gorzalski, vice chair/chair elect
Michelle Sweetser, incoming Vice Chair
Laura Starr, Committee Member
Gabrielle Spiers, Committee Member
Nancy Beaumont, Staff Liaison
Carlos Salgado, Staff Liaison
Rachel Vagts, outgoing Council Liaison
Steven Booth, incoming Council Liaison

Guests:

Karen Spicher, non-member (incoming junior co-chair for Key Contacts)
Scott Schwartz, Former Chair, Key Contact

Members absent:

Diane Pugh, Committee Member
Tommy Brown, Committee Member
Jennifer Motszko, Committee Member
Alison Clemens, incoming Committee Member

Rachel's report. Thankful for committee's work on the survey. Commented on our recommendations. Keen on 'get involved' part of website. Interesting that people want to get involved but we've seen little response in volunteers running for elected positions. SAA will work through recommendations and return the ideas to MC.

Independent archivists section was approved. Looking at the Austin situation.

Last year's minutes approved.

Reviewed subcommittee appointments. Jamillah Gabriel is Diversity Committee person on MC. We will follow up with absentees on their subcommittee appointment.

Departures

Kate Dundon is rotating off as Chair
Claire Jenkins is rotating off as committee member
Diane Pugh is rotating off as Chair of Navigator
Holly Smith is rotating off as Chair of Diversity Committee
Rachel Vagts is rotating off as Council Liaison (Steven Booth is incoming)

Appointments

There are 3 openings for subcommittee co-chair positions: Mentoring (1), Career Development (1), and Navigator (1). There are 3 incoming members to the Membership Committee: Alison Clemens, Sherry Griffin Grundy, and Jeremy Floyd (special 1 year appointment).

Matt Gorzalski: Chair

Michelle Sweetser: Vice Chair

Key Contacts:

Lead Co-Chair: Tommy Brown- confirmed

Junior Co-Chair: Karen Spicher (not on Membership)- confirmed

Mentoring:

Lead Co-Chair: Devhra Bennett-Jones (not on Membership)- confirmed

Junior Co-Chair: Alison Clemens (tentative)

Career Development:*

Lead Co-Chair: Jennifer Motszko

Lead Co-Chair: Laura Starr

Junior Co-Chair: Sherry Griffin Grundy (tentative)

* Career Development will be lead by Jennifer, Laura, and Sherry in 2017-2018. Next year, Jennifer and Laura will rotate off, Sherry will take over as lead co-chair, and a new junior co-chair will be assigned.

Navigator Chair: Gabrielle Spiers

Kate reminded us of the events to be at such as first timer's breakfast.

Key contact subcommittee report...wrote a handbook for managing KC. Made most documents public on the website. Revising the website information.

Career Development...40 sessions scheduled on resume counseling. Considering survey of participants. Might survey people in SAA as a whole as to why they don't participate in the Career Center. Thinking about virtual services that can be offered. Maybe skype mock interview or phone. Consider a web event on mock interviews or mentoring, or phone interviews.

Mentoring committee...81 proteges and 77 mentors. Consider a check in after the first 6 months to see how the mentor relationship is working. This would address unresponsive protégés. Also considering ways to understand what the protégés would expect from the mentoring relationship.

Navigator...she matched up about 20-30 matches. Feels like the numbers are down this year.

Reviewed times of subcommittee meetings. Expanding support to perhaps vendors contributing more \$\$\$ to attend the meetings. Looking to private foundations for meeting attendance support. Build an endowment.

Matt will send Tanya the respondent summary.